



Call for Application Research Assistant

I. ABOUT AFRIKA NUNYA INSTITUTE

Afrika Nunya is a pan-African research center that aims to transform African societies through the endogenous mobilization and creation of a capital of knowledge transferrable to the continent's decision-making processes. The Institute promotes dialogue, the creation and dissemination of knowledge and the exchange of endogenous ideas on the challenges facing Africa and its diaspora, to propose evidence-based solutions and orientations. Headquartered in Lomé, Togo, Afrika Nunya is dedicated to establishing interdisciplinary platforms on issues affecting the continent in the fields of peace and security, sustainable development and human rights.

Through its initiatives, the Institute seeks to combine the expertise of African academics and practitioners not only to collect data and analyses, but also to produce new ones for policymakers and Africans in general. The best public policies and political decisions are based on well-researched, evidence-based choices that represent the interests of an informed public. For the development of the continent, Afrika Nunya creates spaces for internal dialogue between Africans, not only to prevent conflict, but also to build trust between Africans at national, regional and continental levels.

Focus Areas

Afrika Nunya currently focuses on the three following areas.

Peace and Security

- Contributing to ongoing discussions on democracy and the need to build authentic, sustainable, inclusive and balanced democratic models.
- Creating African-specific frameworks for reflection, research and analysis as a way to consolidate peace.
- Analyzing regional mechanisms involved in the promotion of effective peace and security, conflict prevention and management frameworks.

Sustainable Development

- Promoting youth empowerment through initiatives that promote knowledge exchange, skills development, networking, and intra-African cooperation in the areas of trade, technology, sociology and economic development.
- Promoting women's leadership on climate action issues.
- Advocating for climate justice issues.
- Exploring the role of business in promoting a circular economy in Africa.

Human Rights

- Promoting nexus between human rights, development, peace and security using a rights-based approach to climate issues and the protection of the environment
- Working to assist national governments in strengthening their judicial systems.

II. JOB DESCRIPTION

This is a six-month renewable internship. It is designed for young Africans who are interested in pursuing a career in research or policy.

Essential functions:

- Conduct in-depth research and analysis on issues related to one of Afrika Nunya's focus areas.
- Assist in the preparation of policy briefs, reports, and research papers for publication and presentation at conferences and workshops for decision-makers and the general public.
- Work with researchers and analysts on interdisciplinary projects.
- Work with stakeholders, including government agencies, NGOs, and academic institutions, to gather data and perspectives.
- Participate in and contribute to internal brainstorming sessions, workshops, and seminars.
- Manage work plans to achieve program goals and specific objectives, and implement changes for improvement and efficiency.
- Support the think tank's communications team by providing content for blogs, social media, and websites.
- May develop fundraising initiatives, including researching and identifying funding sources and writing and submitting grant proposals.
- Help organize events such as conferences, roundtables, and webinars.
- Help set up data collection and management systems based on primary research.

Qualifications

- Postgraduate degree and at least one year of research-related experience in: peace and security, international relations, youth and employment, human rights, climate change, or related fields.
- Strong analytical and research skills, with the ability to synthesize complex information into clear summaries and reports.
- Excellent writing and communication skills
- Ability to conduct research on issues related to Africa
- Ability to work in a fast-paced environment, both independently and as part of a diverse team.
- Fluency in English is a must; a good working knowledge of French is an asset.
- Strong computer skills, including proficiency in MS Office, Excel and research databases.
- A sense of confidentiality and relationship building.

- High personal energy, positive attitude, sense of humor and ability to work in a team environment are essential.
- Experience of living or working abroad is an advantage.
- This position is based in Lomé and may require domestic and/or international travel.

III. APPLICATION REQUIREMENTS

- Current resume of no more than 2 pages.
- 2 letters of recommendation
- A statement outlining your motivation for working at Afrika Nunya and the contribution you could make to the organization (500-750 words).
- A writing sample (maximum 1500 words)
- A copy of your most recent diploma.

How to apply?

- Applications should be sent to: info@afrikanunya.org
- Or visit our website: www.afrikanunya.org/careers